



*The community's go-to for supporting and empowering change.*

# Sexual Assault Response Network Advocate and Outreach Coordinator

HelpLine of Delaware and Morrow Counties, Inc. (HelpLine) is seeking an energetic, self-motivated, and highly organized individual to coordinate rape crisis services, long-term advocacy, and community outreach and engagement activities in our service region of Delaware, Morrow, Wyandot, Crawford, and Union counties. This full-time, 40-hour, non-exempt position for the Sexual Assault Response Network (SARN) program provides direct service and advocacy to survivors in our service areas and focuses on building services and outreach across these counties. Responsibilities include: providing short and long-term advocacy, building collaboration with other service providers, and attending regional outreach efforts to increase survivor access to services and support. This position will also assist with on-call advocacy response. SARN advocacy engages with survivors, communities, and partners through a trauma-informed and victim-centered practice. The SARN program has three offices across our five-county service region (Delaware, Mt. Gilead, Upper Sandusky); the home office is at the Delaware location, with days scheduled in other SARN offices. This position is eligible for Alternative Work Arrangements (hybrid).

## RESPONSIBILITIES

- + Coordinate services and provide advocacy to sexual assault survivors in five counties. Advocacy services are provided by phone and in person, including: crisis intervention, emotional support services, and assisting survivors as they navigate systems (e.g. criminal justice, economic justice, housing, etc.).
- + Daytime On-Call availability to provide rape crisis advocacy and provide some evening and weekend staff administrative support, a responsibility shared by all SARN staff. Earned compensatory time.
- + Participate in Sexual Assault Response Team (SART) meetings and activities, and other related community meetings to ensure comprehensive care for sexual assault survivors.
- + Develop and lead survivor workshops throughout the year. Facilitate peer-led survivor support groups.
- + Assist SARN Volunteer program with the recruitment, training, and supervision of volunteer advocates.
- + Implement outreach strategies, attend or host outreach events to raise awareness about sexual assault and SARN services. Maintain and build community partnerships with organizations, businesses, and other stakeholders.
- + Ensure trauma informed services and outreach are provided to all survivors.

## REQUIRED QUALIFICATIONS

- + High School diploma or equivalent with two years work, internship, or volunteer experience in field of mental health, human services, or related field



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- + 21 years or older to provide on-call response
- + Excellent organization, computer/technology knowledge, community networking skills
- + Strong interpersonal communication and public speaking skills
- + Cultural humility and the ability to work sensitively with all communities and survivors
- + This is a full-time position and requires flexibility in scheduling. Position includes some evening and weekend shifts
- + Reliable transportation required, as well as driver insurability, and ability to pass a Motor Vehicles Report and a BCI and FBI background check

Although not required the following skills/abilities are highly desirable:

- + Associates degree, preferably in mental health or human services or related field with one-year of work, internship, or volunteer experience preferably in field of mental health, human services or related field
- + Bachelor's degree in social work, mental health, human services or related field with one-year of work, internship, or volunteer experience preferably in field of mental health, human service or related field
- + Advocate credentials (RA)
- + Direct service with survivors of sexual violence including sexual assault, stalking, relationship violence, and inclusive service delivery
- + Completion of 40 hours of the required training for Ohio's rape crisis centers are encouraged to apply

## **WHY WORK FOR HELPLINE**

HelpLine is a financially stable, longstanding (50+ years) non-profit providing a broad spectrum of social services to eight counties. We are committed to living our values and investing in our people. This means our benefits reflect equitable wages, culture of self-care, inclusive practices and access to growth opportunities:

- + Full-time non-exempt position with competitive salary with personal growth and professional development opportunities. Salary range: \$18-22.
- + Outstanding total rewards package, which includes but not limited to:
  - o 100% employer paid employee health, life, dental and Long-Term Disability (LTD) premium coverage.
  - o Simple Individual Retirement Account (IRA) – annual 2% HelpLine contribution, no match requirement and vested at enrollment.
  - o Voluntary life insurance and other optional benefits are available.
  - o Employee assistance program.



# HelpLine

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- + Earned vacation, sick and compensatory time, holidays (12) and wellness days (4).
- + Mileage reimbursement for all work-related travel.

## HOW TO APPLY

For full consideration, application materials must include a cover letter, resume and three (3) professional references to Christina Jones at [cjones@helplinedelmor.org](mailto:cjones@helplinedelmor.org). Applications must be received by **Tuesday, June 16, 2026** or until filled.

## ABOUT US

As the community's only comprehensive 24/7 resource, we are the go-to for supporting and empowering change. Our highly trained specialists offer compassionate support to anyone in crisis or in need of information, connecting people with the right community resources and empowering them to thrive. Our prevention programs promote and advocate for emotional health and wellness through addressing suicide and depression, sexual assault, child sexual abuse and family violence to influence change in our community. These programs are rooted in our relationships with local non-profits and agencies, giving us the connections and knowledge to get community members the support, education and volunteer opportunities they're looking for. For more information, visit [helplinedelmor.org](http://helplinedelmor.org).

HelpLine provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, religion, age, sex, sexual orientation, disability status, gender identity or any other characteristic protected by federal, state or local laws.